
POSITION DESCRIPTION

Senior Advisor & Lead, Impact Investments

SUMMARY

Reporting to the Chief Strategy & Operating Officer (CSOO), the Senior Advisor & Lead, Impact Investments is a key role that provides strategic insight to, and coordination of, Nia Tero's PRI investment strategy and execution. The Senior Advisor & Lead, Impact Investments will play a key role in ensuring that the organization fulfills its mission and strategy through leading the screening and evaluation of potential investments in Nia Tero's target regions, namely Northern Amazonia, Pasifika, the Boreal of Canada and with Native American partners in the US. This person will set an agenda and work closely with the CSOO, and Programs and Storytelling colleagues, as part of the investment process.

In addition to having deep commitment to the security of Indigenous cultures and their ancestral territories, the successful applicant should have proven experience in the impact and investment space. The Senior Advisor & Lead, Impact Investments must be highly motivated, be able to prioritize work proactively, have a passion for our mission, and possess outstanding collaboration and team working skills along with the ability to solve complex problems.

KEY RESPONSIBILITIES

- Partner with the CSOO and key program leaders to build out the PRI strategy inclusive of regional priorities and capacity/demonstration investments
- Build and maintain high trust and collaborative working relationships with internal and external partners in a manner congruent with Nia Tero's mission and values
- Screen and evaluate investment opportunities in Nia Tero's priority geographies, namely the Pacific Islands, Northern Amazonia and the Boreal region in Northern Canada
- Manage and coordinate the screening and selection of external vendors, partners, and consultants on impact and financial assessments of investments opportunities
- Manage investment due diligence and the decision-making process, and provide expert advice to decision-makers including the CSOO, CEO, and program colleagues
- Coordinate with Nia Tero's Programs team to ensure alignment with Nia Tero's mission and strategy for programmatic grants and technical assistance
- Ensure early engagements and alignment with Operations team colleagues on issues related to legal, financial, compliance and granting protocols and guidelines
- Liaise with external partners to execute and manage transaction processes and documentation
- Monitor investment activity and track impact and performance metrics defined to each investment
- Proactively share learnings and results with other staff, grantees, and key stakeholders
- As needed, represent Nia Tero at external gatherings, on panels, etc
- With CSOO, prioritize portfolio of work to ensure clear deliverables and roles

QUALIFICATIONS

Required:

Education and Experience

- Bachelor’s degree required, Master’s preferred, in business, economics, or related field, or relevant professional experience
- Strong commitment to security of Indigenous cultures and a deep love of nature
- At least 15 years of investment and relevant professional experience
- Proven track record of success in investments in limited resource settings
- Excellent verbal and written communication skills
- Analytical thinking and qualitative analysis

Skills and Abilities (including Languages & Software)

- Proven ability to assess and manage impact investments
- Proven ability to work in a poly-cultural context, and build strong, trusting working relationships with diverse internal and external constituencies
- Ability to effectively communicate complex information to a diverse audience in both written and oral forms
- Strong organizational, project/grant management and prioritization skills
- Excellent time management skills and ability to adapt in a changing environment
- Ability to work both independently and as part of a team

WORKING CONDITIONS AND TRAVEL

This position is part-time (24 hours per week) and can be based anywhere in the United States. The position will require periodical visits to Seattle and/or to the organization’s priority regions.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job:

- Visually or otherwise identify, observe and assess distance, color and depth; Required to regularly communicate with others and exchange accurate information.
- Able to operate a computer and other office productivity equipment; able to remain stationary at a computer for extended periods of time and move around his/her assigned work space.
- Some domestic travel and international travel is expected.

HOW TO APPLY

If interested in this role, please email cover letter and resume to jobs@niatero.org.

Department:	Innovative Finance	Reports to:	Chief Strategy and Operating Officer
Direct Reports:	none		
Assignment Category:	Full time <input checked="" type="checkbox"/> Part Time		
Classification:	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt / <input type="checkbox"/> Hourly <input checked="" type="checkbox"/> Salary		